

HVTC GENERAL COMMITTEE MEETING AGENDA

7.30 pm, Monday, 8 April 2024

Chriselda's

Present: Marina Skinner (chair), John Smeith, Doreen Courtenay, Debbie Labett, Chriselda McMillan, Kate Brownsword, Michelle White, Jim Cousins, Tania Hatfield, Emma Dobbie (minutes).

Apologies: Doc Watson

1. **Minutes from previous meeting :** Accepted by the committee.

2. **Matters arising and action points:**

- Hire of Clubrooms – draft agreement - *ongoing*
- Fire Assembly Sign/letter to hall users/info for Club Host - *ongoing*
- Investigate changing club document storage from Dropbox to Google Workspace - *ongoing*
- Papatahi MOU – Marina spoke to Robert Ashe of DOC and he will respond to our comments on the MOU
- Replacement on Fanny Bayliss Sub-Committee - *ongoing*
- Club van options – Doc Watson, Andrew Robinson, Ann Hayman and Marina Skinner have agreed to be on a sub-committee to look at club transport solutions. Marina to draft terms of reference and circulate to the GC. Could include ideas for increasing numbers of people on trips. Ideally report back by AGM.
- General Committee Calendar of Events Update – *nothing to report*
- HVTC Website review – Kate is interested in joining. Kate will check with skiers if anyone is interested
- Policy for individual PLB use on club trips - *ongoing*
- Incorporated Society changes – *see below*
- First Aid kit assessment – *general discussion*
- Trip sharing Feedback for Kaumatua Club – *This has now ended*
- Financial Projections for 2024 – *as below*
- FMC Nomination for Executive Committee in HnV – *not done*
- AGM date shared with Pamela - *done*

3. **Correspondence:**

3.1 In: KTC Informal Arrangement with HVTC

Tararua Tramping Club Family Club Trip

Friends of Petone Beach - Civic Award Nomination Graeme Lyon

3.2 Out: Tararua Tramping Club Thank you

4. **Safety Issues**

None reported.

5. **Reports:**

5.1 Trips report -

- 5.2 Financial report - That the cash book balance be noted and payments/transfers of \$370.07 be approved.
- 5.3 Transport report - That the bank book balance be noted and payments of \$993.47 be approved.
- 5.4 Membership report – *discussion around prospective members getting emails*
- 5.5 Clubrooms and gear report -

6. Ruapehu Report

7. General Business:

- GC roles for 24/25 year – Michelle White will step down. Tania Hatfield will step down. Debbie Labett is staying on. Jim Cousins would like to step down from the Treasurer's role.
- Budget for General Account / Annual subscription review / Hall hire review. General discussion around the budget. Jim Cousins moves that the fees for the hall users are increased by \$10 per 4 hour session. Seconded by John Smeith. ACTION: *Insurance premium Membership fees will be finalised next GC meeting.*
- Incorporated Society changes – all GC members have read the changes on the Incorporated Societies (motion to be passed at the AGM) ACTION: *Emma to write something for Hills and Valleys*
- Fast Track Approvals Bill – GC has agreed that we should put forward a submission. ACTION: *Marina to discuss with Dennis*

8. Next meeting : 13 May 2024, to be held at Debbie's